



TOWN OF SEYMOUR

OUTAGAMIE COUNTY

2025

ANNUAL REPORT

Michael Barclay	Chairman
Aaron Melchert	Supervisor 1
Tracy Gagnow	Supervisor 2
Ginny Rottier	Treasurer
Darlene Schultz	Clerk
Julie VandenHeuvel	Constable

Town Contacts

Chairman	Michael Barclay	920-833-7447
Supervisor I	Aaron Melchert	920-422-0285
Supervisor II	Tracy Gagnow	920-609-8687
Constable	Julie VandenHeuvel	920-544-3677
Treasurer	Ginny Rottier	920-833-7488
Clerk	Darlene Schultz	920-676-3787
Building Inspector	Paul Hermes	920-858-0102
Assessor	Sally Brunner	920-619-8843

Dates to Remember

ANNUAL MEETING

The annual meeting is scheduled for Tuesday April 21st , 2026 at 7:00 pm.

TIRE DROP OFF

Will be held early Fall 2026 at the Seymour Town Hall. Only tires up to 20" with no rims will be accepted. More information will be sent via postcard.

TOWN BOARD MEETING

Meetings are held at the Town Hall N9296 State Rd 55, on the 2nd Thursday of every month at 6:00 pm. Please check the meeting notices that are posted at the Town Hall, Tesch Bros. Implement Inc. or the Town Website (townofseymour-outagamie.com), to verify time and date of changes or special meetings.

BOARD OF REVIEW

The date for the Board of Review is May 28th, 2026 at 6:00-8:00 pm at the Seymour Town Hall. Appointment is required

OPEN BOOK

Open book will be held on May 11th, 2026 from 11:30-1:30 pm at the Seymour Town Hall.

RECYCLING

Pick up is every other Tuesday. Dates can be found on the town website, <https://townofseymour-outagamie.com/> or on the county website <https://www.recyclemoreoutagamie.org/residential-recycling/pick-up-calendar/>

Town of Seymour Annual Meeting
April 15th, 2025

The meeting was called to order at 7:00 pm by Chair, Michael Barclay. Present was the town board: Chair, Michael Barclay, Supervisors Aaron Melchert and Kurt Gagnow, Treasurer-Ginny Rottier and Clerk-Darlene Schultz.

In attendance there was 9 residents and 9 guests.

The meeting started with the Pledge of Allegiance and a moment of silence.

Chair, Michael Barclay introduced the current board and indicated that Tracy Gagnow is the new supervisor 2.

Tracy Gagnow made a motion to dispense from the reading of the 2024 meeting minutes. Howard Rettmann seconded. Carried.

Tracy Gagnow made a motion to approve the 2024 annual meeting minutes as printed. Howard Rettmann seconded. Carried.

Dean Thiel made a motion to approve the 2024 Financial Report as printed. Tracy Gagnow seconded. Carried.

2024 Road Updates

Hackel Rd was overlaid

Pearl St was overlaid from VanDenHeuvel Rd to the town line

2025 Projects

Crack filling on Angling Rd and Shady Rd

Chipseal Hackel Rd

Edging on French Rd

Chief Jake Newling gave updates on the Fire Department. The 2% audit was completed this year and a new process for the shared revenue. The department is currently ordered a new tender from S&R Trucking. The projects for 2025 are looking into grants for ATV for wildfires.

President of the SRFD Dennis Hoffman thanked the Town Boards and residents for support of the Fire Department. He thanked Al Timm for being a member of SRFD for the past 10 years. And he also thanked Mike Maass and Dennis Laskowski for their input on the new tender. Even though a new tender has been ordered the old tender will stay in service and has been painted. The fire department is looking at purchasing additional gear for the gear that has expired. The expired gear is donated to the Jr Fire Explorers as they are unable to go into fires. Currently there are 7 Jr Explorer members that work along with the Seymour Rural Fire Department. Another future purchase that is being investigated is battery operated extrication equipment. The department appreciates calling in requesting a burn permit.

At last years meeting the board was informed that the Town may own part of a dump located in the Town of Cicero. After investigating the Town of Seymour does not.

Clerk, Darlene Schultz gave an update on the status of opening county Hwy G, VV and Y to ATV/UTV traffic. The information is at the Outagamie County Highway Department. They will need to approve it and then it goes to Outagamie County Board for their approval. Reminder that these roads are not open to ATV/UTV traffic until all signs are up and the county gives the town permission.

Michael Barclay introduced the Plan Commission members. The committee met once last year for a rezoning and special exception for the plumbing business of Tom Vandehei.

Michael Barclay thanked Kurt Gagnow for his service as a Supervisor on the town board and presented a plaque.

The town purchased a generator that can be used at the town hall as a shelter or for Elections at Jackson point incase of a power outage.

Michael Barclay indicated the stealing of road signs is an ongoing issue. The town had to replace 15 again this year.

The French Rd bridge was damaged in an accident and due to circumstances the town paid for the repair of the bridge.

The town is looking at options for alternative places to hold election being that Jackson Point is for sale.

Howard Rettmann made a motion to set the next annual meeting on the third Tuesday of April 2026 at 7:00 pm (April 21st, 2026). Dean Thiel seconded. Carried.

Harvy Albert made a motion at 7:26 pm to adjourn. Tracy Gagnow seconded. Carried.

Respectfully submitted,

Darlene Schultz

Darlene Schultz
Seymour Town Clerk

Town of Seymour 2025 Financial Report

Income

Interest	\$	8,454.40
2% Dues	\$	6,833.39
Computer State Aid	\$	124.71
Environmental Impact Fee	\$	26,350.00
General Transportation Aid	\$	105,149.64
Managed Forest Land	\$	34.20
Payment in Lieu of Taxes	\$	974.92
Personal Property Aid	\$	4,857.28
Shared Revenue	\$	114,505.77
Building Permits	\$	741.00
Fireworks Permit	\$	50.00
Liquor and Operator License	\$	790.00
Title Searches (SAL)	\$	190.00
Election Grant	\$	600.00
FD money moved to capital outlay	\$	5,000.00
Reimbursement for damaged recycling lids	\$	228.00
Culvert Permits	\$	100.00
Reimbursement for Fire Calls	\$	2,876.68
Utility Permits	\$	7,100.00
August Settlement	\$	57,951.69
County Sales Tax	\$	46,547.00
Dog licenses	\$	208.00
Lottery Credit	\$	9,877.28
Real Estate Taxes	\$	2,415,816.96
Total Income	\$	2,815,360.92

Expense

Assessor	\$	8,879.00
Treasurer-Wage and Supplies	\$	9,838.31
Board-Wage, Supplies and Mileage	\$	18,110.07
Clerk-Wage and Expenses	\$	31,421.94
Elections	\$	11,880.04
Insurance	\$	6,405.00
Legal Fees	\$	276.42
Bank Service Fees	\$	128.00
Ambulance	\$	10,000.00
Building Inspector	\$	476.00
2% Dues Paid To Fire Department	\$	6,833.39
Fire Department Assessment	\$	33,964.50
Fire Department Capital Outlay	\$	34,464.53
Fire Calls	\$	2,500.00
Fire Inspections	\$	837.00
First Responders Assessment	\$	3,201.26

Constable and Court Costs	\$	1,888.00
Road Construction	\$	-
Road Maintenance	\$	121,249.72
Weed and Brush Control	\$	16,686.19
Winter Maintenance	\$	32,838.01
Tax Settlements- Outagamie County	\$	317,940.87
Tax Settlements- Fox Valley Tech	\$	79,126.08
Tax Settlements- Seymour School District	\$	896,291.15
Tax Refunds (overpayments)	\$	2,446.76
Dog licenses	\$	180.50
Managed Forest Land	\$	6.84
Payment in Lieu of Taxes	\$	875.01
Town Hall Expenses	\$	5,652.09
FICA	\$	3,795.94
Total Expense	\$	1,658,192.62

Total Town Money on 12/31/25	\$	1,449,222.96
Advance Tax Collection Held at end of Year	\$	970,403.36
Balance without 2025 Tax Collection	\$	478,819.33

FIRE DEPARTMENT ACCOUNTS

Checking-Beginning Balance	\$	2,211.46
Deposits	\$	569.82
Withdrawals	\$	1,190.00
Ending Balance	\$	1,591.28
Saving-Beginning Balance	\$	6,782.22
Interest	\$	6.80
Withdrawals	\$	-
Ending Balance	\$	6,789.02

Respectively submitted by the Seymour Town Board Audit:

Michael Barclay, Chairman; Aaron Melchert, Supervisor 1; Tracy Gagnow, Supervisor 2, Ginny Rottier, Treasurer; and Darlene Schultz, Clerk

Hazardous Waste Collection

Residents are encouraged to dispose of hazardous materials, free of charge, during waste collections held at Outagamie County Recycling & Solid Waste, N3414 French Rd, Appleton. Appointments are required by calling 920-832-5277 or online at www.RecycleMoreOutagamie.org. The program runs from May-October.

Recycling

Recycle pickup is every other Tuesday. The recycling container must be at the end of your driveway by 6:00 am. Place items loosely in your cart. **NO PLASTIC BAGS OR SHREDDED PAPER!** Any issues with pickup please call the clerk at 920-676-3787 or GFL at 920-759-0501.

The schedule can be found at:

www.recyclemoreoutagamie.org/residential-recycling/pick-up-calendar

If a holiday lands on the collection date, recycling will be picked up the following day.

Garbage

Make individual arrangements with Deyo Disposal-920-864-5808.

Taxes

Second installments are due July 31st. A postcard will be sent as a reminder from Outagamie County. The second installment can not be accepted by the Town Treasurer.

Building Permits

Construction or razing of any type of building including residential and farm buildings are required to get a building permit before work begins. Contact the Building Inspector Paul Hermes at 920-858-0102.

Culvert Permit

When a culvert needs to be installed, replaced or added onto a permit must be obtained from the Town prior to installation. It is the landowner's responsibility to check with the county and or DNR if any other permits are required.

Fireworks Permit

To possess or use fireworks a permit is required pursuant to Wis. State Stat. 167.10. Contact the Town Chair, Michael Barclay at 920-833-7447 for a permit.

Plowing Snow

As a reminder please do not push snow from the driveway to the road or across the road into the ditch.

Dog Licenses

Dog licenses cost \$3 for a neutered male or spayed female, \$8 for unfixed animals. Proof of rabies vaccination must accompany payment to the Town Treasurer, along with a self-addressed stamped return envelope. Please mail to the Treasurer, Ginny Rottier, at W1866 Linsmeyer Rd or call 920-833-7488.

Missing/Found Animals/Pets

If you find a pet that does not have a tag, please notify the Town Constable, Julie VandenHeuvel. She will do her best to reunite the lost pet with its owner. As the last resort if the owner can not be located it is then taken to the Fox Valley Humane Society. The surrendering of an animal to the shelter does cost the taxpayer \$92 per animal plus vet cost if needed. By using the Town Constable as your first resource hopefully the owner is found and helps reduce the additional cost. If your pet goes missing feel free to contact the Constable as she may have located your pet.

Constable, Julie VandenHeuvel can be contacted at 920-544-3677.

Town Road Ditches

The town right of way is 33 feet from the center of the road. This area cannot be cultivated or cropped in accordance with state statute 86.021 and does carry a fine. This practice is occurring in the town, and with the cropping season coming, we would like this practice to discontinue so that further action does not need to occur.

The other issue that has been noticed in the town right of way is yard waste being dumped. This causes issues with the ditch not being able to properly drain. Please find an alternate place to compost your yard waste or any other material that may be placed in the road right of way. A fine can also be administered for this practice. The town is not looking to be a policing board but wanted to make aware of issues that need to be resolved.

Noxious Weeds

Each person is required by law to destroy the following noxious weeds growing on land in the Town of Seymour, owned, operated or controlled by that person:

1. Canada Thistle
2. Leafy Spurge
3. Field Bindweed (Creeping Jenny)

Warming Shelter

The Seymour Town Board has purchased a generator and had a hook up added to the town hall in case of power outages/emergency. During a power outage/emergency the town hall can be used. Please contact a town board member to open.

BUILDING PERMITS

Ben Behta	N8119 Vandenheuvel Rd	Barn
Sam Leisgang	N9241 Corput Rd	Garage Addition
John VanGheem	N8774 and N8876 Hwy 55	Raze Buildings
Zach Scwantes	W2071 Linsmeyer Rd	Lean to
John Schoen	Vandenheuvel Rd	Shed
Heidi Hietpas	W3156 High St	Remodel
Alex VanBoxtel	N8928 Cnty Y	Shed
Dale Kropp	W2624 Angling Rd	Shed

Seymour Rural Fire Department annual report

2025 was an exciting year for the Seymour Rural Fire Department. In March of 2025, we ordered a new 4500 gallon tender from S&R Truck in Marshfield. The build is expected to take 24-30 months.

Here are some other highlights from 2025:

- Responded to 115 emergency fire calls in 2025; 2024= 127 calls, 2023= 121 calls
- Providing Emergency Medical Responders to assist Seymour Rescue in providing emergency medical care.
- 470 hours of Fire and EMR training (All staff training hours combined).
- Continue to take our mission seriously: PREVENT, RESPOND TO, and MINIMIZE HARMFUL SITUATIONS WITH RESPECT involving the people we serve.

We wouldn't have been able to accomplish all of this without our volunteer firefighters, emergency medical responders, and elected officials. We thank them all for their unwavering support and dedication.

We would like to recognize all of our current members for their years of service: [Brackets indicate years of service.]

Fire Division: Mike Maass, [39]; Al Timm, [36]; Dave Mueller, [35]; Dennis Laskowski, [33]; Dale Kropp, [33]; Keith Rohm, [33]; Dale Maass, [28]; Mike Routheaux, [25]; Brian Albert, [24]; Ken Barclay, [23]; Adam VanderHeiden, [20]; Teddy Albert, [16]; Joe Maass, [15]; Craig Pionek, [15]; Guy Bunnell, [15]; Paul Nelson, [14]; Jake Linsmeyer, [12]; Jacob Newling, [10]; Dennis Hoffman, [7]; Nathan Hovell, [6]; Sarah Newling [5]; William Warner [5]; . Cody Kropp [4]; Joseph Robaidek [4]. Donovan Duggan [3]. Lucas Moeller [2].

Emergency Medical Responder Division: Dale Maass, [22*]; Dave Mueller, [22*]; Larry VanDenElzen, [22*]; Erica Albert, [18]; Brian Albert, [11]; Guy Bunnell, [11]; Jake Newling [4]; Sarah Newling [4]; Jenny Haese [3]; Dennis Hoffman [2]; Jacob Tarlton [1]

Note: *= Charter members in 2003 when the First Responder program was founded. (Now called the Emergency Medical Responder)

If you are interested in becoming a Firefighter or an Emergency Medical Responder, we are always looking for new dedicated members! Please contact any of our members or myself. We provide the training at no cost to our volunteers. If you have the will, we can help find a way to complete the necessary training.

Open Burning:

In 2025, we again experienced a number of vegetation fires during burning bans throughout the county. This resulted in unnecessary fire call expenses, not to mention volunteer firefighter's time for those who responded. In addition, burning during a ban puts your property and your neighbor's property at unnecessary risk for loss. We ask that you please do your part in helping spend town funds wisely and not burn during burning bans. Burning bans are issued when the fire danger reaches the "Very High or Extreme Danger Levels." When an open burning ban is in place - notices will be placed on Town(s) Website, and the Seymour Rural Fire Departments Facebook page. Burning Bans are lifted when the danger no longer exists.

The main reason for having burning permits is to help promote fire safe burning practices in our community. The permits are free and can be obtained over the phone.

- It is illegal to burn any building or structure without a WI DNR building burning permit. Fire departments are included. This rule applies to the entire State of WI.
- In our area, burning permits are issued by your local Fire Department. Please use responsible burning practices when burning. Small cooking "Campfires" are exempt from burning permits.
- If you intend on burning a wood pile, brush, or even a bonfire of significant size, contact one of the following SRFD members for a burn permit:
 1. Jake Newling @ 920-676-6656
 2. Dennis Laskowski @ 920-366-3417
 3. Dennis Hoffman @ 920-450-4548
 4. Craig Pionek @ 920-217-6804
 5. Mike Maass @ 920-676-4290
- Burning road ditches requires approval from the municipality or person that owns the right of way, AND local FD permission.

Other Fire Safety Information:

- Always keep an up to date charged fire extinguisher that is easily accessible.
- Smoke detectors and carbon monoxide (CO) detectors have expiration dates. Both have a service life of 10 years. (There are a few exceptions, depending on the manufacturer) Expiration dates go by when the unit was first powered up by end user, not the manufacturing date. When the detector reaches its end life, it will make a chirping sound like low battery but in a different sequence. Digital displays will also read "Err" or "End" along with a chirping sequence. ***Remember once the unit has reached the end of its life span (expired) it will no longer sense for smoke or CO. It must be replaced.***

Please feel free to contact any of our members regarding questions or issues with emergency services, even if it's not directly related to SRFD. We keep in contact with all of the neighboring departments through various meetings. If there is an issue affecting one department, likely it could affect ours as well.

Respectfully,
Jacob Newling, Fire Chief
seymourruralfd@gmail.com

Seymour Rural Fire Dept Annual Report 2025

INCOME	
Balance forward from 2024	\$25,004.95
Town of Osborn 2% Dues	\$7,930.99
Town of Osborn Fire Run Reimbursements	\$1,000.00
Town of Osborn Assessments	\$41,397.24
Town of Seymour 2% Dues	\$6,833.39
Town of Seymour Fire Run Reimbursements	\$2,500.00
Town of Seymour Assessments	\$37,165.76
Total Income + balance carried forward from 2024	\$121,832.33
Fire & EMS expenses for 2025	\$96,913.58
Transfer from SRFD to Capital Outlay held at towns	(\$10,000.00)
Balance on hand Dec. 31, 2025	\$14,918.75
FIRE EXPENSES	
Accounting/Banking	\$1,072.00
Bring Trucks to Fire-Seymour City FD	\$2,605.00
Fire Dept Mileage	\$413.00
Fire Dept Training and Education	\$3,046.13
Fire Payroll – Salary & Wages	\$23,650.00
Food/Beverage/Banquet	\$3,901.27
Fuel for Trucks & Equipment	\$1,963.30
Gifts and Awards	\$891.21
Insurance Premiums	\$10,810.00
Office Expenses/cell phone	\$1,178.21
Payroll Employer Taxes	\$1,885.84
Personal Protective Equipment/Gear	\$14,523.27
Portable Tools & Equipment Maintenance/Parts	\$2,121.59
Portable Tools & Equipment Purchase	\$4,618.15
Public Education	\$829.96
Radio/Pager & I am Responding	\$1,671.82
Service Award Program	\$5,100.00
Vehicle Maintenance/Parts for Trucks	\$13,122.17
Total Fire Expenses	\$93,402.92
EMS Expenses	
EMS Misc	\$523.20
EMS Supplies	\$1,171.92
EMS Training	\$815.54
EMS Wages	\$1,000.00
Total EMS Expenses	\$3,510.66